



How do I update my public school profile?

Public School data is updated through e-ride and through the Early Care and Educational Data System (ECEDS).

The Department of Education uses [e-ride data](#) to populate the following sections of the program profile:

- School Name
- School Address
- School Website
- School Email
- School Phone Number
- Educational Lead Name
- Educational Lead Email
- Educational Lead Phone Number

The Educational Lead Name, Email and Phone Number, entered in e-Ride, are the data elements that feed into the public search as the “Educational Lead”. To update, speak to your district’s data person. This information is updated as part of your [school profile](#).

Your School Name Here PRINT

123 ANYWHERE STREET YOUR TOWN, RI 00000 | [view map](#)

SETTING:	School Based	HOURS OF OPERATION:		
TOTAL CAPACITY:	Information not provided	DAY	OPEN	CLOSE
FINANCIAL ASSISTANCE:	Provides Financial Assistance	MONDAY	8:00 am	3:00 pm
ADDITIONAL CLASSROOM TYPES:	Head Start/Early Head Start	TUESDAY	8:00 am	3:00 pm
NIGHT AND WEEKEND HOURS:	None	WEDNESDAY	8:00 am	3:00 pm
LANGUAGES SPOKEN:	English, Spanish, Other	THURSDAY	8:00 am	3:00 pm
		FRIDAY	8:00 am	3:00 pm
MEALS SERVED:	Breakfast, Morning Snack, Lunch, Afternoon Snack, Dinner, Evening Snack			
WEBSITE:	www.your_program_url_goes_here.edu			
ABOUT US:	This program has not yet provided this information.			

AVAILABILITY		ENROLLMENT CONTACT
Age Group	Availability	Rate
Pre-School	Contact program for details	Contact program for details

EDUCATION LEAD
Lead Name (Entered through ECEDS)
(401) 555-1212 (Entered Through ECEDS)

The Educational Lead can request credentials through the [Exceed Helpdesk](#) and update all of the other sections of the program profile.

If this solution does not meet your needs, please contact the [Exceed Helpdesk](#).